



Mentor Funding Application PHE Canada Student Leadership Conference

Guidelines and Procedures 2012-2013 School Year

Purpose

The Mentor Fund will allow for the funding of one individual to attend the PHE Canada Leadership Conference, **Fall 2013**. For more information on the Conference please visit:

<http://www.phecanada.ca/events/student-leadership-conference/mentor/presenter-information>

Eligibility

To be eligible, an individual must be a registered member of PESIC and PHE Canada. An individual must not have personally received any financial assistance from this fund within the previous three school years.

Selection

The PESIC Executive will review applications and act as the selection committee. In considering candidates and applications, the selection committee shall give consideration to the following criteria:

- potential benefits of the professional development to professional growth and development; and
- extent to which the outlined criteria on the application page are met by the applicant.

Funding Guidelines

For individuals requesting funding to be a mentor at the PHE Canada Leadership Conference, the following guidelines apply: travel, registration, meals and accommodations directly associated with being a mentor at the Leadership Conference will be paid up to a maximum of \$2000.00; district or provincial PD will be offered by the applicant within one year end of Conference; funds will be awarded when proof of attendance and necessary **original** receipts are received, along with a written report in accordance with reporting procedures below.

Reporting

Individuals who receive assistance to attend PHE Canada's Leadership Conference as a Mentor will be awarded funds upon submission of a written report.

A reporting form will be forwarded to you should you be successful in obtaining a grant. The person's name, with contact information, will be added to the PESIC list of resource persons for sharing of information and resources. The report is due within 30 days of completion of the activity.

Failure to report by the deadline will constitute waiver of the grant.

Application Process

Applications must be completed on the form below. A cover letter of 500 words or less explaining your interest in becoming a Mentor at the Leadership Conference must accompany the application. Incomplete applications will not be considered.

Deadline

Applicants must complete the required application form and ensure that it is received by the PESIC Executive **on or before February 15th of the year of the Leadership Conference**.

Mentor Funding Application PHE Canada Leadership Conference

Background Information

Name: _____

Mailing Address: _____

Postal Code: _____

School: _____

District: _____

Assignment in the School/System: _____

Phone: (school) _____ (home) _____

Fax: _____ E-mail: _____

Total Years Teaching Experience: _____ Teaching Certificate: _____

Check where applicable and provide a brief explanation:

Current PESIC member (as of) _____

Current PHE Canada member (as of) _____

Contribution to district PD

Contribution to provincial PD/curriculum/working groups

PESIC contribution

Other SIC contribution

Leadership at school

Volunteerism in the community

Other (e.g.: VTC posts, NLTA Bulletin/PHE Canada Journal articles)
